

Health and Safety Fact from Fiction

A one-day workshop for managers, wardens, trustees and others interested in a practical and positive health and safety approach



Overview

“You can’t do that; health and safety wouldn’t let you” is an expression heard only too often, many times as a refusal that is not open to debate. As a result, health and safety is often seen as “difficult”, requiring expensive consultants and involving complicated documents.

The reality is rather different: managing health and safety in places of worship, heritage buildings or any reasonable sized venue is not particularly difficult. Much of what has to be done is “applied common sense”. It doesn’t require reams of special paperwork.

Objectives

The objectives of this workshop are:-

- to demystify health and safety
- to allow those responsible for our buildings to understand their responsibilities
- to show how health and safety can be managed in the buildings under their care.

Outcomes

- All attendees will have a better understanding of the issues involved with health and safety.
- Most all of the risk assessments and safety plans for the host building will be discussed and drafted by the end of the day.
- Clarity about future responsibilities

Style

The workshop is run in an informal and relaxed atmosphere. There are ample opportunities to ask questions and to bring examples from within the group's experience. The basis of all the sessions is to provide practical information without jargon. The workshop was first developed for the Trustees of a Quaker Meeting, after they identified a need for such an event.

Sample Programme

- 10:00 Welcome and coffee
- 10:15 Introduction to H&S
- 10:45 Group exercise – risk assessment
- 12:00 Fire safety
- 12:30 Lunch
- 13:30 Electrical safety
- 13:45 Ensuring the safety of our water
- 14:00 Food hygiene
- 14:20 Accidents and First Aid
- 14:40 Coping with special events – Large groups, BBQs, etc.
- 15:00 Tea
- 15:30 Group exercise – what should be in a safety file?
- 16:00 Looking at other risk factors
- 16:20 Discussion and depart



The Leader

James Woolgrove has been involved in practical safety management for the past 12 years, in a range of projects and events. James now specialises in simplifying safety, and runs safety management courses for a variety of organisations.

James is a Member of the International Institute of Risk and Safety Management (MIIRSM).

What have people said about the workshop

What was really useful was the common sense approach instead of the bureaucracy and reams of paperwork I was used to in Education.

I now have an understanding of risk assessment...thank you James for a very interesting and enlightening day.

Found something useful in every session.

I was very happy with the course – not something I often am with training courses particularly on such a mundane subject.

The pair-work inspecting a particular area for possible H&S hazards, followed by report back and discussion, was perhaps the most helpful in getting me thinking actively about H&S issues.

The section on First Aid was surprisingly helpful...

I rejoiced in your helpful attitude to Assessment forms...

Having sat through frequent Local Authority attempts to train staff in H&S and risk assessment, I have never enjoyed a course (nor learned) so much...

Communication Point

Communication Point is a small business based in North Lancashire offering a broad range of expertise and services designed to help organisations and individuals communicate effectively. In our experience health, safety and environmental issues are not well communicated, often because people lack a clear understanding of what is required.

We work with a wide variety of clients, based in the UK and abroad, under contracts that range from a few hours to a few years.

We place particular value in working with not-for-profit organisations.

Booking

To discuss fees and book a course, please contact James at Communication Point. He will be pleased to find suitable dates for you.

If you are unsure if this course is for you and your organisation please do not hesitate to contact us. We also offer consultancy service on a daily rate and other tailored courses.

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